

Date: \_\_\_\_/\_\_\_\_/20\_\_

To,

Mr/Mrs./Ms. ....

R/O.....

Telephone/Mobile number.....

Pan Card No:

Aadhar Card no:

Email ID:

**Sub:** Your request for allotment of flat/commercial premises/plot in the project known as..... having MahaRERA Registration no.....

Sir/Madam,

1. **Allotment of the said unit:**

This has reference to your request referred at the above subject. In that regard, I/ we have pleasure to inform that you have been allotted a \_\_\_\_\_ BHK flat/commercial premises bearing no \_\_\_\_\_ admeasuring RERA Carpet area \_\_\_\_\_ Sq.Mtrs equivalent to \_\_\_\_\_ Sq.Ft. situated on \_\_\_\_\_ floor in the project known as ACE ARISTO, wing \_\_\_\_\_, having MahaRERA Registration No. \_\_\_\_\_, hereinafter referred to as “the said unit”, being developed on land bearing Survey No. 61, Hissa No. 4/1 and Survey No. 51, Hissa No. 1 lying and being at Village Mogharpada & Vadavali Taluka and Dist. Thane admeasuring 1795.49 Sq. Mtrs. For a total consideration of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) exclusive of GST, stamp duty and registration charges.

2. **Allotment of covered parking space(s):**

Further I/ We have the pleasure to inform you that you have been allotted along with the said unit, garage(s) bearing No(s) ..... Admeasuring..... sq. mtrs equivalent to .....sq. ft. / covered car parking space (s) at..... Level basement / podium bearing no(s) ..... admeasuring ..... Sq. mtrs. Equivalent to .....sq. ft. /stilt parking bearing no (s)....., admeasuring .....sq. mtrs equivalent to .....sq.ft./ mechanical car parking unit bearing no (S)..... Admeasuring.....sq. mtrs. equivalent to

.....sq.ft. on the terms and conditions as shall be enumerated in the agreement for sale to be entered into between ourselves and yourselves

**3. Receipt of part consideration:**

I / We confirm to have received from you an amount of Rs. ....in figures..... (Rupees. ....in words.....only),(this amount shall not be more than 10% of the cost of the said until)being.....% of the total consideration value of the said until as booking amount /advance payment on .....date..... , through..... mode of payment.....,

Note: the total amount accepted under this clause shall not be more than 10% of the cost of the said until.

**B.** if you fail to make the balance .....% of the booking amount / advance payment within the time period stipulated above further action as stated in clause 12 hereunder written shall be taken by us as against you.

**4. Disclosures of information:**

I/ We have made available to you the following information namely:

- 1) The sanctioned plans layout plans ,along with specifications, approved by the competent authority are displayed at the project site and has also been uploaded on MahaRERA Website.
- 2) The website address of MahaRERA is  
<https://maharera.mahaonline.gov.in/#>

**5. Encumbrances:**

I/we hereby confirm that the said unit is free from all encumbrances and I/We hereby further confirm that no encumbrances shall be created on the said until.

**6. Further payment:**

Further payment towards the consideration of the said unit as well as of the garage (s)/ covered car parking space (s) shall be made by you ,in the manner and at the times as well as on the terms and conditions as more specifically enumerated/ stated in the agreement for sale to be entered in to between ourselves and yourselves.

**7. Possession:**

The said unit along with the garage (s) / covered car parking spaces(s) shall be handed over to you on or before ..... subject to the payment of the consideration amount of the said until as well as of the garage(s)/covered car parking space(s) in the manner and at the times as well as per the terms

and conditions as more specifically enumerated/ stated in the agreement for sale to be entered into between ourselves and yourselves.

**8. Interest payment:**

In case of delay in making any payments, you shall be liable to pay interest at the rate which shall be the state Bank of India highest marginal cost of leading rate plus two percent.

**9. Cancellation of allotment:**

1. In case you desire to cancel the booking an amount mentioned in the table hereunder written would be deducted and the balance amount due and payable shall be refunded to you without interest within 45 days from the date of receipt of your letter requesting to cancel the said booking.

Sr . No	If the letter requesting to cancel the booking is received,	Amount to be deducted
1.	Within 15 days from issuance of the allotment letter;	Nil
2.	Within 16 to 30 days from issuance of the allotment letter;	1% of the cost of the said unit
3.	Within 31 to 60 days from issuance of the allotment letter;	1.5% of the cost of the said unit
4.	After 60 days from issuance of the allotment letter;	2% of the cost of the said unit

- The amount deducted shall not exceed the amount as mentioned in the table above.

2. in the event the amount due and payable referred in clause 9

1)above is not refunded within 45 days from the date of receipt of your letter requesting to cancel the said booking, you shall be entitled to receive the balance amount with interest calculated at the rate which shall be the State Bank of India highest marginal cost of lending rate plus two percent.

In case the allottee is desirous of availing a housing loan to pay the consideration of the flat the following clause shall be added.

3. You shall submit loan sanction letter from reputed bank/financial institutions within 15 days from the date of booking. In case of failure to submit the sanction letter this allotment

letter will be cancelled. We shall refund you the booking amount after deducting 2% of the cost of said unit as cancellation charges.

**10. Other payments:**

You shall pay the applicable stamp duty and registration charges for the said agreement for sale within the period of 21 days from the date of this booking. At the time of execution of agreement for sale you shall submit pay order of Rs. \_\_\_\_\_/-. Along with the applicable GST. If you fail to pay above mentioned amount within the specified time, this allotment letter shall stands cancelled. And We shall refund you the booking amount after deducting 2% of the cost of said unit as cancellation charges. You shall make the payment of GST , as applicable and such other payments as more specifically mentioned in the agreement for sale the proforma whereof is enclosed herewith in terms of clause 11 hereunder written

**11. Proforma of the agreement for sale and binding effect:**

The proforma of the agreement for sale to be entered into between ourselves and yourselves is enclosed herewith for your ready reference. forwarding the proforma of the agreement for sale does not create a binding obligation on the part of ourselves and yourselves until compliance by yourselves of the mandate as stated in clause 12.

**12. Execution and registration of the agreement for sale:**

1) You shall execute the agreement for sale and appear for registration of the same before the concerned sub-registrar within a period of 21 days from the date of booking

\* The said period of 21 DAYS can be further extended on our mutual understanding.

\* In the event the booking amount is collected in stages and if the allottee fails to pay the subsequent stage instalment, the promoter shall serve upon the the allottee a notice calling upon the allottee to pay the subsequent stage installment within 15 (fifteen) days which if not complied the promoter shall be entitled to cancel this allotment letter. On cancellation of the allotment letter the promoter shall be entitled to forfeit the amount paid by the allottee or such amount as mentioned in the table enumerated in clause 9 whichever is less. In no event the amount to be forfeited shall exceed the amount mentioned in the above referred table. Except for above all the terms and conditions as enumerated in this allotment letter shall be applicable even for cases where booking amount is collected in stages.

2) If you fail to execute the agreement for sale and appear for registration of the same before the concerned sub-registrar within the stipulated period 21 days from the date of booking of this letter or within such period as may be communicated to you ,I/we shall be entitled to serve upon you a notice

calling upon you to execute the agreement for sale and appear for registration of the same within 15(fifteen) days, which if not complied , I /we shall be entitled to cancel this allotment letter and further I/ we shall be entitled to forfeit an amount not exceeding 2% of the cost of the said unit and the balance amount if any due and payable shall be refunded without interest within 45 days from the date of expiry of the notice period.

3)In the event the balance amount due and payable referred in clause 12 ii) above is not refunded within 45 days from the date of expiry of the notice period, you shall be entitled to receive the balance amount with interest calculated at the rate which shall be the state Bank of India highest marginal cost of lending rate plus two percent.

**13.Validity of allotment letter:**

This allotment letter shall not be construed to limit your rights and interest upon execution and registration of the agreement for sale between ourselves, shall be covered by the terms and conditions of the said registered document.

**14.Headings:**

Headings are inserted for convenience only and shall not affect the construction of the various clauses of this allotment letter.

Signature.....  
Name.....  
(promoter(s)/Authorized signatory)  
(Email Id)  
Date:.....  
Place:.....

**CONFIRMATION & ACKNOWLEDGEMENT**

I/we have read and understood the contents of this allotment letter and the Annexure. I/we hereby agree and accept the terms and conditions as stipulated in this allotment letter.

Signature.....

Name.....

(Allottee/s)

Date:.....

Place:.....

Promoter (s)/ Authorized

Signatory

### **Annexure - A**

Stage wise time schedule of completion of the project

Sr. No.	Stages	Date of Completion
1.	Excavation	
2.	Basements (if any)	
3.	Podiums (if any)	
4.	Plinth	
5.	Stilt (if any)	
6.	Slabs of super structure	
7.	Internal walls, internal plaster, completion of terraces with waterproofing.	
8.	Sanitary electrical and water supply fittings within the said units	
9.	Staircase, lifts wells and lobbies at each floor level overhead and underground water tanks	
10.	External plumbing and external plaster, elevation completion of terraces with waterproofing.	
11.	Installation of lifts, water pumps, fire fighting fittings and equipment, electrical fittings, mechanical equipment, finishing to entrance lobby/s, plinth protection, paving of areas appurtenant to building/wing, compound wall and other requirements as may be required to complete project as per specifications in agreement for sale, any other activities.	
12.	Internal road and footpaths, lighting	
13.	Water Supply	
14.	Sewerage (chamber, lines, septic tank, STP)	
15.	Storm Water drains	
16.	Treatment and disposal of sewage and sullage water	
17.	Solid waste management and disposal	
18.	Water conservation/rain water harvesting	
19.	Electrical meter room, sub-station, receiving station	
20.	Others	

Promoter(s) / Authorized  
Signatory