

## ALLOTMENT LETTER

**Date:**

To,  
Mr./Mrs./Ms. \_\_\_\_\_  
R/o. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone/Mobile No. \_\_\_\_\_  
PAN CARD No:  
Aadhar Card No.:  
Email ID:

**Sub: Your request for allotment of Apartment in the Project known as \_\_\_\_\_ having MahaRERA Registration No. \_\_\_\_\_.**

**Sir/Madam,**

1. **Allotment of said Apartment:**

This has reference to your request referred at the above subject. In that regard, I/We have the pleasure to inform you that you have been allotted Residential Flat/Shop bearing No. \_\_\_\_\_ having \_\_\_\_\_ sq.mtrs. i.e. \_\_\_\_\_ sq.ft. Carpet area to be comprising of areas inside of wall to wall and of the Balcony, Enclosed Balcony, Cupboard, Service Yard and Dry Area in the said Building to be constructed on the Project Land (hereinafter referred to as **Apartment**) being developed on all that piece and parcel of the land admeasuring 2243.78 sq.mtrs. being major part of the land bearing City Survey No.639-B, situate at Village Kolshet, Taluka & District Thane and within the limits of Thane Municipal Corporation (**TMC**) and Registration District and Sub-District Thane for a total consideration of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only) exclusive of GST, Stamp Duty and Registration Charges.

2. **Allotment of Parking Space(s):**

Further I/We have the pleasure to inform you that you have been allotted along with the said Apartment being facility of allotment of \_\_\_\_\_ parking space/s in the Stilt (Part) of the said Building/Mechanized Parking facility to be erected on part portion of the Project Land on the terms and conditions as shall be enumerated in the Agreement for sale to be erected into between ourselves and yourselves.

3. **Receipt of part consideration:**

**A.** You have requested us to consider payment of the booking amount/advance payment in stages which request has been accepted by us and accordingly I/We confirm to have received from you an amount of Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_/-), being \_\_\_\_\_% of the total consideration value of the said Apartment as booking amount/advance payment on \_\_\_\_\_ by A/c. Payee Cheque No. \_\_\_\_\_, dtd. \_\_\_\_\_ drawn on \_\_\_\_\_ Bank, \_\_\_\_\_ Branch.

4. **Disclosures of information:**

I/We have made available to you the following information namely:-

- i. The sanctioned plans, layout plans along with specifications approved by Competent Authority are displayed at the Project Site and also been uploaded on MahaRERA website.
- ii. The stage wise time schedule of completion of the Project including the provisions of civic infrastructure like water, sanitation and electricity is as stated in **Annexure-A** attached herewith.
- iii. The website address of MahaRERA is <https://maharera.mahaonline.gov.in/>

5. **Encumbrances:**

I/We hereby confirm that the said Apartment is free from all encumbrances and I/We hereby further confirm that no encumbrances shall be created on the said Apartment.

6. **Further payments:**

Further payments towards the consideration of the said Apartment as well as of the Mechanical Car Parking Spaces shall be made by you in the manner and at the times as well as on the terms and conditions as more specifically enumerated in the Agreement for Sale to be entered into between ourselves and yourselves.

7. **Possession:**

The said Apartment along with Mechanical Car Parking Spaces shall be handed over to you on or before \_\_\_\_\_ subject to the payment of the consideration amount of the said Apartment as per the terms and conditions as more specifically enumerated in the Agreement for Sale to be entered into between ourselves and yourselves.

8. **Interest Payment:**

In case of delay in making any payments, you shall be liable to pay interest at the rate which shall be the State Bank of India highest Marginal Cost of Lending Rate plus 2% (Two Percent).

9. **Cancellation of Allotment:**

- i. In case you desire to cancel the booking an amount mentioned in the Table hereunder written would be deducted and the balance amount due and payable shall be refunded to you without interest within 45 days from the date of receipt of your letter requesting to cancel the said booking.

Sr. No	If the letter requesting to cancel the booking is received	Amount to be deducted
1	within 15 days from issuance of the Allotment Letter	Nil
2.	within 16 to 30 days from issuance of the Allotment Letter	1% of the cost of the said Apartment.
3.	within 31 to 60 days from issuance of the Allotment Letter	1.5% of the cost of the said Apartment.
4	after 61 days from issuance of the Allotment Letter	2% of the cost of the said Apartment.

\* The amount deducted shall not exceed the amount as mentioned in the table above.

- ii. In the event the amount due and payable referred in Clause 9 (i) above is not refunded within 45 days from the date of receipt of your letter requesting to cancel the said booking, you shall be entitled to receive the balance amount with interest calculated at the rate which shall be the State Bank of India highest Marginal Cost of Lending Rate plus two percent.

10. **Other payments:**

You shall make the payment of GST, Stamp Duty and Registration Charges, as applicable and such other payments as more specifically mentioned in the Agreement for Sale, the proforma whereof is enclosed herewith in terms of Clause 11 hereunder written.

11. **Proforma of the Agreement for Sale and binding effect:**

The Proforma of the Agreement for Sale to be entered into between ourselves and yourselves is enclosed herewith for your ready reference. Forwarding the Proforma of the Agreement for Sale does not create a binding obligation on the part of us and you until compliance by yourselves of the mandate as stated in Clause No.12.

12. **Execution and Registration of the Agreement for Sale:**

- i. You shall execute the Agreement for Sale and appear for Registration of the same before the concerned Sub-Registrar within a period of 2 months from the date of issuance of this Letter or within such period as may be communicated to you. The said period of 2 months can be further extended on our mutual understanding.
- ii. If you fail to execute the Agreement for Sale and appear for Registration of the same before the concerned Sub-Registrar within the stipulated period 2 months from the date of issuance of this letter or within such period as may be communicated to you, I/ we shall be entitled to serve upon you a Notice calling upon you to execute the Agreement for Sale and appear for Registration of the same within 15 (Fifteen) days, which if not complied, I/ we shall be entitled to cancel

this Allotment Letter and further I /we shall be entitled to forfeit an amount not exceeding 2% of the cost of the said Apartment and the balance amount if any due and payable shall be refunded without interest within 45 days from the date of expiry of the notice period.

- iii. In the event the balance amount due and payable referred in Clause 12 (ii) above is not refunded within 45 days from the date of expiry of the notice period, you shall be entitled to receive the balance amount with interest calculated at the rate which shall be the State Bank of India highest Marginal Cost of Lending Rate plus two percent.

13. **Validity of Allotment Letter:**

This Allotment Letter shall not be construed to limit your rights and interest upon execution and registration of the Agreement for Sale between ourselves and yourselves. Cancellation of Allotment of the said Apartment thereafter shall be covered by the terms and conditions of the said registered document.

14. **Headings:**

Headings are inserted for convenience only and shall not affect the construction of the various Clauses of this Allotment Letter.

**Signature.....**

**Name: SAPTASHREE REALITY PVT. LTD.,** a Company duly registered under the Companies Act, 1956  
**(Promoter(s)/ Authorized Signatory)**

**(Email Id.)**

**Date:**

**Place:**

**CONFIRMATION & ACKNOWLEDGEMENT**

I/We have read and understood the contents of this Allotment Letter and the Annexure. I/We hereby agree and accept the terms and conditions as stipulated in this Allotment Letter.

**Signature:**

**Name:**

**(Allottee/s)**

**Date:.....**

**Place: .....**

## Annexure

### **Stage-wise time schedule of completion of the Project:**

<b>Sr. No.</b>	<b>Stages</b>	<b>Date of Completion</b>
1	Excavation	
2	Basements (if any)	
3	Podiums (if any)	
4	Plinth	
5	Stilt (if any)	
6	Slabs of super structure	
7	Internal walls, internal plaster, completion of floorings, doors and windows	
8	Sanitary electrical and water supply fittings within the said Apartment	
9	Staircase, lifts wells and lobbies at each floor level overhead and underground water tanks	
10	External plumbing and external plaster, elevation, completion of terraces with waterproofing.	
11.	Installation of lifts, water pumps, firefighting fittings and equipment, electrical fittings, mechanical equipment, finishing to entrance lobby/s, plinth protection, paving of areas appurtenant to building / wing, compound wall and all other requirements as may be required to complete Project as per specifications in Agreement of Sale, any other activities.	
12	Internal roads & footpaths, lighting	
13.	Water supply	
14	Sewerage (chamber, lines, septic tank, STP)	
15	Storm water drains	
16.	Treatment and disposal of sewage and sullage water	

**Promoter/Authorized Signatory**